

## HEALTH & SAFETY POLICY

As a Primary Duty of Care the PCBU will take all reasonably practicable steps to eliminate or minimise risk for all persons who carry out work for the business. *(HSW Act 2015 S.22, 30)*

This includes any person that is;

- Entering the workplace
- Involved in anything arising from the workplace
- Exiting from the workplace.

**The workplace** (where work is carried out) shall have;

- A safe environment
- Safe plant and structures
- Safe systems of work - including identification of hazards and implement control measures
- Safe use, handling, and storage of plant, substances and structures
- Adequate facilities
- Information, training, instructions, and supervision
- Monitoring to prevent illness or injury – **esp COVID ALERT LEVELS – Barriers appropriate to the Level ordered by government** *(HSW Act 2015 S.36 HSW Regs 2016 5,6)*

This shall be achieved by;

- Assessing what could potentially cause a notifiable event, incident, injury or illness. *(S.22e, 23,24,25)*
- Engaging with workers and creating agreed safe work procedures, with the workers involved. *(S.58, 59)*
- Providing training, supervision, instruction and monitoring *(S.36 f, g)*

Where Authorised Persons are required to carry out work in the workplace, only those people who are authorised by licence, certificate, permit, etc, will be allowed or directed to carry out work . *(S.203, 204)*

Where another PCBU has a 'Duty in Relation to the Same Matter' (*building, worksite, etc*) we will, **Consult, Co-operate and Coordinate** activities with the other PCBU(s) *(S.34)*

Whenever working on a site,

- Workers will take reasonable care of their own health & safety,
- Take reasonable care that any acts or omissions do not adversely affect the health and safety of other persons.
- Comply with any reasonable instruction that is given by the main PCBU.
- Co-operate with any reasonable policy or procedure of the main PCBU relating to health or safety at that workplace. *(S.45)*

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Officer for the PCBU *(This document will be reviewed every 12 months)*